



AGENDA BILL APPROVAL FORM

Agenda Subject: Consultant Agreement AG-C-386		Date: April 19, 2010
Department: Planning and Development	Attachments: Budget Status Sheet and Boundary Map	Budget Impact: \$320,000

Administrative Recommendation:

City Council grant permission to enter into Consultant Agreement No. AG-C-386 with Makers for design services for Project No. CP0922, City Hall Plaza.

Background Summary:

The City Council approved Resolution No. 3985 supporting the redevelopment of the City Hall Plaza into a Town Center Plaza for the area around the intersection of West Main and Division Street, including the City Hall Plaza, which will provide a public square with improved aesthetics for people to gather. The Downtown Redevelopment Committee began working with John Nelson, Maul Foster Alongi, to develop a conceptual plan for the City Hall Plaza renovation. The Downtown Redevelopment Committee approved the conceptual plan in March 2009.

Identified in the 2010-2015 Capital Facilities Plan is \$688,500 for Phase 1 of this project. However, through the Local Revitalization Funding statute, where Auburn is identified as a demonstration project, the City is able to fund the balance of the project. Total project cost is estimated to be \$1,980,000 for the City Hall Plaza.

The scope of the consultant agreement includes the completion of final design and bid documents for the City Hall Plaza and provide up to two conceptual design options for the extension of the Plaza south across Main Street on the Marvel Building site. The consultant contract is anticipated to not exceed \$320,000.

The project goals are to identify and fix the drainage problem, remove and replace in the Committee approved pattern the lower level pavement, open the view into the plaza, improve lighting, and create an inviting gathering space for the public through artwork, furniture, and coffee kiosk.

L0503-1

A3.16.7, O4.4.1 CP0922

Reviewed by Council & Committees: <input type="checkbox"/> Arts Commission <input type="checkbox"/> Airport <input type="checkbox"/> Hearing Examiner <input type="checkbox"/> Human Services <input type="checkbox"/> Park Board <input type="checkbox"/> Planning Comm.	COUNCIL COMMITTEES: <input type="checkbox"/> Finance <input type="checkbox"/> Municipal Serv. <input checked="" type="checkbox"/> Planning & CD <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other _____	Reviewed by Departments & Divisions: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Building <input type="checkbox"/> Cemetery <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> Legal <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Information Services </div> <div> <input type="checkbox"/> M&O <input type="checkbox"/> Mayor <input type="checkbox"/> Parks <input checked="" type="checkbox"/> Planning <input type="checkbox"/> Police <input type="checkbox"/> Human Resources </div> </div>
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Action:

Committee Approval: ☐ Yes ☐ No
 Council Approval: ☐ Yes ☐ No Call for Public Hearing ____/____/____
 Referred to _____ Until ____/____/____
 Tabled _____ Until ____/____/____

Councilmember: Norman	Staff: Snyder
Meeting Date: May 3, 2010	Item Number: V.C.3

BUDGET STATUS SHEET

Project No: CP0922 **Project Title:** City Hall Plaza
Project Manager: Elizabeth Chamberlain

Initiation Date: 5/3/2010

Advertisement Date: _____

Award Date: _____

- ☒ Project Initiation & Consultant Agr.
- ☐ Permission to Advertise
- ☐ Contract Award
- ☐ Change Order Approval
- ☐ Contract Final Acceptance

Date: April 21, 2010

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years	2010	2011	2012	Total
LRF Funds - Bonds		1,979,944			1,979,944 0
Total	0	1,979,944	0	0	1,979,944

Estimated Cost (Funds Needed)

Activity	Prior Years	2010	2011	2012	Total
Design Engineering - City Costs		50,000			
Design Engineering - Consultant Costs		320,000			
Construction Estimate		1,277,568			
Project Contingency (20%)		255,376			
Construction Engineering - City Costs		50,000			
Construction Engineering - Consultant Costs		27,000			
Total	0	1,979,944	0	0	0

LRF Funds Budget Status

	Prior Years	2010	2011	2012	Total
*LRF Funds Budgeted ()	0	(1,979,944)	0	0	(1,979,944)
LRF Funds Needed	0	1,979,944	0	0	1,979,944
*LRF Fund Project Contingency ()	0	0	0	0	0
LRF Funds Required	0	0	0	0	0

* (#) in the Budget Status Sections indicates Money the City has available.

CITY HALL PLAZA PROJECT BOUNDARY

ASSUMPTIONS

- Main Street/South Division Street intersection corners are also part of Promenade project and those will need to be coordinated between the two design teams.
- City Hall Plaza project and Promenade project will be coordinated; design phase will be under way for both projects soon with the City Hall Plaza project slightly ahead.

